



### CRNA BOARD MEETING MINUTES – 14 November 2022

The meeting was called to order at 4:30PM. Board members in attendance: President, Walter Gomez; Treasurer, Bob Crowley; Secretary, Mike Buchanan; Directors-at-Large David Johnson and Al Shawala. Association members participating included Gail Gomez, Cathy Hickle, Karen & Nathan Keen, Beckey Delaney and Wanda Williams.

October minutes: Approved without change.

Treasurer report: The October treasurer report was presented and accepted by the Board. Expenses included \$156 for annual post office box rental, \$1643.84 for gate maintenance (\$912.73 for gate cameras and installation and \$731.11 for the quarterly gate service fee), standard utilities for landscaping, water, and electricity and \$300 for quarterly gate Wi-Fi/internet.

#### Committee reports

- Drainage & Erosion – Nothing to report.
- Landscape – Nothing to report.
- Gates – The draft Gate Camera Policy is attached for members review and comments. The Board intends conduct a final review at the December Board meeting and approve the policy.
- Design Control - summary of projects submitted to the committee. (**Bold** is updated)
  - 8124 Constitution Rd – new construction
  - 1239 Titania Ct - new construction
  - 8080 Constitution Rd – driveway, pool - hot tub
  - 1214 Idyll Ct – pool Installation
  - 8176 Constitution Rd – solar panel install
  - 1232 Regency Ct – backyard patio extension
  - 1200 Regency Ct – garage addition
- CC&R – Two CRNA Bylaw changes were submitted for consideration at the Members meeting in January 2023.
- Roads – A street sweeper company was contracted to spot clean the debris areas from the last storm at a cost of \$400. This effort is complete.

#### Old Business:

- Board processes, record keeping, expected changes and improvements: Record retention discussion: It was agreed that a record policy will be developed that identifies 1. what CRNA records shall be retained, 2. how long they shall be retained, 3. who should hold the records and, 4. in what form they should be retained (hard copy or electronic).
- 2023 election process

- There are 3 open positions for the January members meeting (Treasurer, Secretary and Director-at-large). **Nominations are due by 01 December for inclusion on the January 2023 ballot.**
- The Member meeting will be in-person, tentatively scheduled for 26 January 2023 at Picacho Hills Country Club at 6 PM.
- The Ballot will be completed after the December 12<sup>th</sup> Board meeting.
- As required by state law and our bylaws both proxy and absentee ballots will be available upon request by lot owners. They will be available for pickup or delivered via regular mail no later than 27 December (30 days before the Member's meeting).
- All absentee ballots must be returned via regular mail in the provided envelop and must be received prior to noon at the CRNA post office box.

New Business:

- The association owns approximately 7 acres along the southern boundary between the BLM land and homeowner lots. The existing signage identifying this as private property is in complete disrepair. It was approved to replace and upgrade the signage in an effort to persuade offroad drivers on BLM land from entering CRNA property.

New Business:

The meeting was adjourned 6:17 PM. Note: No recorded minutes of the Board meeting are maintained.

Next Board meeting is scheduled for Monday 12 December 2022 at 4:30PM – 1220 Academy Ct.